2334 4939 Training Specialist (m/w/d) TIMEPARTNER - the way it works!  
There are many reasons that speak for TIMEPARTNER as an employer. Among other things, we offer you the advantages of a large, national company that maintains its regional roots.  
We are now looking for a Training Specialist (m/f/d) for our customer at the Oberschwaben location.  
  
Benefits we offer  
  
- A long-term employment relationship  
- Performance-based payment  
- Varied tasks in interesting areas and industries  
- Tariff wage according to iGZ-DGB tariff  
- Payment of holiday and Christmas bonuses  
- Free health check by our company medical center  
- Provision of work clothes  
- Personal care  
  
  
your area of ​​responsibility  
  
- Create, assign and remove elements and curricula in LOS (internal training system).  
- Ensuring the qualification of the LOS administrators and training coordinators as well as maintenance of the training matrix  
- Evaluation and monitoring of the training status as well as creation and archiving of corresponding reports for the management  
- Assistance in the management of regulations and training in relevant systems  
- Create, check and update training lists in LOS and prepare them for archiving  
- Coordination of TCI (Training Coordinator/Instructor)  
- DocCoordinator support during migration to Vault  
- Checking and sorting of the mailbox  
  
  
your qualifications  
  
- Completed training in a scientific/technical or commercial field with relevant professional experience  
- Knowledge of the development environment and training for employees derived from this  
- Very good knowledge of MS Office  
- Good English knowledge  
- Flexible, independent and careful way of working  
  
  
Contact  
Have we made you curious? Then we look forward to receiving your application documents and will be happy to answer your questions from Monday to Friday between 8 a.m. and 5 p.m.  
TimePartner Personalmanagement GmbHKronenstrasse 2787435 Kempten  
You can find out more about TIMEPARTNER and other jobs at: www.timepartner.com  
We look forward to getting to know you!  
  
About TIME PARTNER  
TIMEPARTNER is a successful personnel service provider and is one of the top 5 personnel service providers in Germany. Our team is looking for motivated and committed employees for well-known companies at over 180 locations regionally and nationally.  
We offer exciting jobs with attractive pay, good career prospects and the option to be taken on. Coach / Supervisor/in None 2023-03-07 15:55:20.113000